HEALTH AND PHYSICAL EDUCATION TEACHER
POSITION DESCRIPTION & STATEMENT OF DUTIES

Award: Victorian Catholic Education Multi Enterprise Agreement 2018 (VCEMEA) and may be varied or replaced from time to time.

Salary: As per the relevant salary scale set down in the Award depending on experience.

FTE: 0.4 Fixed Term

Leave: School Holidays

Reporting Line: Directly to the principal

Appraisal: An appraisal process to be conducted, the type and timing of which will be directed by the Principal.

The Health and Physical Education teacher is a key role at St. Peter’s Primary School and is expected to demonstrate:

- An active commitment to high expectations with a focus on 100% of students 100% of the time.
- An ability to build the capacity of all teaching staff at St. Peter’s.
- A willingness to promote a collaborative culture of learning at St. Peter’s.
- Demonstrate compliance in relation to St Peter’s Child Safety Standards in accordance with the Victorian Government’s Ministerial Order No 870.

In collaboration with the Principal and Deputy Principal, the role of the Health and Physical Education Teacher will include the following:

- Co-ordinate/organise events such as the school sports, swimming program, district athletic teams.
- Support the Prep – 6 Outdoor Education Program.
- Actively promote and implement the St. Peter’s Health and Physical Education Policy.
- Meet with the Learning and Teaching Leader regularly to review classroom practice in line with the Victorian Curriculum.
- Work within budget allocations and purchase resources.
• Receive correspondence and report to staff.
• Disseminate articles to staff to keep them informed of current approaches/trends in the teaching of Health and Physical Education.
• Assist in organising staff Professional Learning in the area of Health and Physical Education both internally and externally.
• Liaise with CEM staff in regards to Health and Physical Education initiatives.
• Be aware of the variety of resources and to encourage staff to use them.
• Complete other duties as requested by the Principal.

**Occupational Health and Safety**

Employees must endorse the following principles of safe work Practice:

• To co-operate with measures introduced in the interest of Occupational Health and Safety.
• To undertake any training provided in relation to Occupation Health and Safety.
• To correctly use any information, training, personal protective equipment and safety equipment provided.

**Please Note:** This community is committed to the safety, wellbeing and protection of all children in our care. All staff are expected to demonstrate compliance in relation to St Peter’s Child Safety Standards in accordance with the Victorian Government’s Ministerial Order No 870.

Updated October 26th 2019